

# Windows 7

## Windows 7: Tips and Tricks

### New to Your Desktop (Optional)

- RSS Feed
- Weather Gadget
- Dell Dock
- ISU Customized Background
- ISU Customized Log on Screen

### New: From XP To Windows 7

- Windows Search
- Jump Lists
- Peek, Shake, Snap with Aero ©
- Home Groups
- Windows Libraries
- Device Stage
- Windows Defender
- Performance Improvements

## Introducing Your New Windows 7 Operating System

Enterprise Systems Support is excited to bring you the latest release of the Microsoft Windows operating system; Windows 7.



### Windows 7 Taskbar

- If you have multiple programs pinned to your taskbar, you can click [Win + any number] to open the corresponding program.
- Cycle through the program's open windows by pressing [Ctrl + Click a pinned taskbar icon]; Run a new instance of the program by pressing [Shift + Click a pinned taskbar icon]
- To show the window menu for Restore, Minimize, Move, etc press [Shift + Right - click on icon]; to show window menu for Restore All, Minimize All, Move All, etc press [Shift + Right - click on grouped icon]
- To cycle through the applications on the taskbar press [Win + T]; to cycle through applications in reverse order press [Win + Shift + T]
- Open a Run dialog box by pressing [Win + R]

### Keyboard Shortcuts:

[Win+ P]- Show presentation mode projector options

[Win+ G]- Show desktop gadgets

[Win+ L]- Lock Computer

[Win+ X]- Mobility Center

[Win++]- Zoom Out

[Win+-] Zoom Out

[Win+=]- Magnifier

[Win+ M] - Minimize all open windows

[Win+ Shift+ M] - Undo all window minimization

[Win+ D] :- Toggle showing the desktop

[Win+ Up] - Maximize window

[Win+ Down] - Minimize windows / Restore

[Win+ Left] - Dock window to the left side

[Win+ Right] - Dock window to the right side

[Win+ Shift Up] - Maximize vertical size of window

[Win+ Shift Down] - Restore vertical size

[Win+ Shift Left] - Move window to left monitor

[Win+ Shift Right] - Move window to right monitor

[Win+ Spacebar] - Aero desktop peek

[Win+ Home] - minimize/maximize all inactive windows

[Alt+F4] - Close the active window

[Alt+ Tab] - Switch to previous active window (repeat for next program)

[Alt+ Esc] - Cycle through all open windows

[Win+ Tab]- Flip 3D

[Ctrl+ Win+ Tab]- Persistent Flip 3D (Arrow keys to choose program, Enter to select)

[Alt+ P] - Show/hide Preview Pane

[Alt+ Up] - Go up one level

[Alt+ Left/Right] - Back/Forward